

M E M O R A N D U M

DATE: March 14, 2009
TO: UIL HS C & SR Participating Band Directors
FROM: Hugo Gonzalez, Ex. Secy.
RE: C & SR Contest Schedule & Information

Please read the following to insure a smooth running contest:
Report to contest site at least half an hour prior to your warm-up time. Come by the Contest Office to turn- in:

1. 3 sets of original scores (measures numbered)
2. 2 seating charts for your band

Your band may move to your designated warm-up room as soon as it becomes available. Each band has a warm-up (NOT REHEARSAL) time allowance (check schedule). You will be asked to vacate warm-up room 15 minutes before your performance time in order to set up on stage. If you use risers, bring at least 4 helpers, not your drummers as they need to set-up themselves, to set-up/take-down within your allotted time. THE HOST SCHOOL WILL NOT HELP YOU!!!!!!!

We ask your cooperation with the schedule so that it will not be any longer than necessary. Please instruct your students, prior to coming to contest, as to what procedures you will be following at the contest. Do not take extra time to do this on stage or in the sight-reading room! Your group will be announced and you have one (1) minute to begin your performance.

Comment sheets, scores, recordings, and awards may be picked up in the Contest Office as soon as available.

Note the facilities at: La Joya HS - UIL Office (Tuba room)

1. Warm-up Room A – Mariachi Hall
2. Warm-up Room B – Black Box
3. Concert Performance – Stage
4. Sight-Reading Room – Band Hall

Equipment available is as follows:

1. Warm-up Rooms – chairs, stands (bring your own tuner)
2. Stage – chairs, stands, podium, bass drum, 4 tympani (bring your own mallets)
3. Sight-Reading Room – chairs, stands, podium, bass drum, tympani (bring your own mallets)

Equipment you will need in the Sight-Reading Room is listed on web-site under Band, C & SR.

Please call me ASAP if you are going to “DNA” a group. Deadline for DNAs is on schedule. If groups are canceled, the contest schedule will be adjusted accordingly. Be prepared to move up if necessary. Also, be prepared to go into your warm-up room as soon as it becomes available. If parents or school personnel want to listen to your group, advise them to be there at least 30 minutes prior to your performance time as your group may be performing earlier than scheduled. Thank you for your cooperation on the schedule.

Please be courteous to directors and/or students helping us with this contest. Not many directors are willing to offer their facilities and have their students work, so do not discourage the few who do by being discourteous to them. Any problems/comments you may have related to this contest should be directed to the UIL Office.

REMINDERS:

1. Tuner
2. 3 Scores – measures numbered
3. 2 seating charts
4. 4 Helpers for risers (these boys could carry tuner, run errands for you, carry box of music so that your students' music makes it to the contest, help drummers, etc.
5. Box for students' folders to pass out at warm-up room and to place at door for students to drop off their folders before going into Sight-Reading Room.
6. Mallets for percussion
7. Tool/reed box

Phone numbers: bus transportation_____, bus driver's cell_____ head/assistant director_____ School principal _____, Hugo 821-0640, La Joya HS 580-5162, Restaurant_____

If you have any questions, call me at 686-8080 OR 821-0640. NOT ON CONTEST DAY – I AM NOT AT HOME. MAR 31 -APR 1-2 YOU WILL FIND ME AT MS BAND CONTEST. APRIL 7-8 AT HS CHOIR CONTEST. APRIL 9 AT HS BAND CONTEST.